

SECONDARY SCHOOL APPLICATION FORM

I. STUDENT'S PERSONAL INFORMATION

Surname (in capital letters):

First Name:

Middle Name:

State of Origin:

L. G. A.:

Country of Birth:

Date of Birth:

dd / mm / yyyy

Language(s) spoken:

Current Home Address:

Email Address:

Mobile No. :

Boarding ☐

Day ☐

(Please tick as appropriate)

2. DETAILS OF PARENT/GUARDIAN

Name:

Relationship to Student:

Occupation:

Current Home Address:

Mobile No:

Office Address:

Office Telephone:

Fax:

Email Address:

3. DETAILS OF PARENT/GUARDIAN

Name:

Relationship to Student:

Occupation:

Current Home Address:

Mobile No:

Office Address:

Office Telephone:

Fax:

Email Address:

4. APPLICANT LIVES WITH (Please tick as appropriate)

Both Parents ☐

Father Only ☐

Mother Only ☐

Relations ☐

Friends ☐

5. EDUCATIONAL BACKGROUND

S/N	Previous Schools Attended	From	To

Class on Admission:

Expected Date of Entry:

6. MEDICAL INFORMATION (Attach Medical Report)

Do you have any medical condition or allergy?

Yes ☐ No ☐

Please give details of any medical conditions or allergies that require our attention or notification and any prescribed medicine(s) taken on a regular basis.

1. _____

2. _____

7. ADMISSION PROCEDURE

Purchase and return completed Application Form with;

- (a) Two(2) passport photograph
- (b) Last School Report
- (c) Photocopy of birth certificate
- (d) Medical Report

8. REFERRAL (Please tick appropriate box)

How did you hear about EDGEWOOD COLLEGE?

Email ☐

Media ☐

Exhibitions ☐

Referrals ☐

Edgewood Website ☐

Tele-Marketing ☐

School / Church Visit ☐

Flyers/Banners ☐

Who can we thank for introducing you? _____

9. DECLARATION BY PARENT(S) / SPONSOR(S)

I / We, the undersigned, request and authorize the exchange of information between Edgewood College and my child's/ward's former school.

I / We, declare that the information provided herein is true and that I / We will provide the needed documents for processing the application. Furthermore, I / We agree that Edgewood College;

- (1) reserves the right to reject any application that contains inaccurate, incomplete or false information; and
- (2) reserves the right to reject any application that requires special needs that she cannot meet.

Name of Parent

Signature & Date

Name of Parent

Signature & Date

10. DECLARATION BY STUDENT

I undertake to be of good behaviour and to obey all rules and regulations as stated in the student's guidelines / terms and conditions of the school.

Name of Student

Signature & Date

11. CHECKLIST (Have you:)

Y	N	Please tick appropriately
☐	☐	Completed all sections of the application form?
☐	☐	Attached a copy of your last result?
☐	☐	Attached a copy of your birth certificate?
☐	☐	Attached a medical report?
☐	☐	Attached two recent passport photographs?
☐	☐	
☐	☐	

12. FOR OFFICIAL USE ONLY

Admission Status			
Conditions			
Entrance Exam Score:			
Interview Date:			
Birth Certificate:			
Medical Report			
Receipt No. :			
Admission Officer(s):			
ACCEPT	COURSE	BOARDING/DAY	COMMENT

SCHOOLS' COMPASS
Edgewood
COPY

Co-educational, Day and Boarding

13. TERMS AND CONDITIONS

- Fees are exclusive of all external examination charges for e.g. IGCSE, SAT, TOEFL, IELTS and other relevant key stage examinations which will be payable as when due.
- The first installment of 70% of the total fees payable for the session must be paid on or before resumption.
- Fees must be paid promptly; otherwise the student will be obliged to discontinue the course.
- Late payment will attract 10% monthly interest surcharge.
- Edgewood College retains the right to refuse entry to public examinations and also withhold results should any monies be outstanding.
- Enrolment & School fees are non-refundable.
- The School reserves the right to terminate the attendance of any student whose work or behaviour is unsatisfactory. In any such case, the student and parent / guardian will be fully informed of the reason and no fees will be refunded.
- Students are jointly and severally liable for damages caused by them to the College premises or its content.

***These conditions come into effect on resumption.